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From: Thomas, Andrea - DIA [Andrea.Thomas@flydenver.com]
Sent: Wednesday, November 25, 2009 10:40 AM
To: #DIA-Ground Trans Group
Subject: Advisory Board minutes November 18, 2009
Attachments: Excise and License Rules & Regulations.pdf; MV-I Information.docx

**GROUND TRANSPORTATION ADVISORY BOARD
MEETING MINUTES
November 18, 2009**

The meeting was called to order at 10:00 a.m. by John Hafer, 2009 Board Chairman.

Attendees: John Opeka (PUC), Ramundo Perez (Security), John Hafer (A Custom Coach), Bob Feder (Limo-DIA & More), Wayne Roberson (Yellow Cab), Tim Ewals / Jim Rapp / Nathan Drechsler / Sam Brandt / Robert Tschupp (CME-Vail Resorts), Nouredine Loraoui (Big Sky Shuttle), Henry Jones (DPD), Mike Legette (Supershuttle), Ray Schofield / Robert Flynn (Green Ride), Russell Lyles (US Airport Parking), Shane Stickel (Presidential), Kevin Harrold (Sunset Limousine), Andy Poppenberg III (Denver Lincoln Limo), Gudeta Barrasso (Union Taxi), Michael Percy, Terry Smith, Francine Crusan: DIA Ground Transportation, Trish Thompson, Republic

INTRODUCTION

John Hafer, Board Chairman, led off with introductions of those in attendance.

Security Update (Ramundo Perez):

The new satellite Security office at the airport cargo facility is now available to ground transportation operators. Parking is available in front of the building. The operating hours are Monday – Friday, 8:00am to 5:00pm. Please call 303-342-4300 to schedule an appointment. Appointments are recommended, but walk-ins are also possible. All operators are directed to utilize the new facility.

OLD BUSINESS

Barriers outside door 516

Yellow road barriers were placed outside of door 516 to help channel traffic further down the drop-off curb to the skycap check-in locations. Traffic in this area will be monitored closely for the next 30 days to determine if the barriers are effective.

CME on island one – level five east

In addition to their normal loading areas, CME will be requesting loading on island one south of door 513 when high passenger volumes occur during the ski season. At these times, limousine operators may be directed by airport staff to use the island one curb north of door 511. Normally, the island one curb area south of the door 513 crosswalk is little used, and provides airport staff with additional flexible loading space.

Herdic license update

As already mentioned in previous meetings, the Herdic license is a city ordinance enforced by DPD. If a for -hire operator (bus companies are excluded) provides service within the City and County of Denver, the Herdic license may be required. This applies to cab, limousine, and shuttle drivers. Airport staff may ask to see the Herdic license of a driver per airport rules and regulations. If this document cannot be produced, DPD may be informed. It is up to the police officer's discretion to enforce the ordinance. Operators who are unsure about the ordinance requirement are advised to contact Excise and License by calling 311 or 720-913-1311. Please view the attached PDF file for the Rules and Regulations. A request was made to add a link to this document on flydenver.com, this request is being reviewed.

NEW BUSINESS

Level 5/6 check-in

All operators are asked to remind their customers that the airline check-in counters are located on level 6. International passengers may be dropped off on level 6 after the driver obtains permission by the Holding lot staff (303-342-4076). Otherwise, passengers should be dropped-off on level 5.

UCR vs. PUC stamps

According to the PUC staff, interstate operators are required to annually register with the federal government via the federal UCR website. Doing so, may preclude interstate operators (who also have a PUC operating authority or registration) from having to obtain and display PUC vehicle stamps. In-state operators may need to purchase vehicle stamps each year, and airport staff may ask operators about stamps, and / or refer operators to the PUC regarding stamps. The Ground Transportation admin. staff may also require interstate operators to provide receipt proof of their UCR registration.

Holiday office closure & schedule

The airport staff, to include the cashier's office, and AVI Sales Office will be closed on Thursday, November 27 and Friday, November 28 and reopen on Monday, November 30. AVI tag shut-offs for delinquent accounts will occur on Monday, November 23, 2009. Lost and Found will have adjusted hours of operation on Thanksgiving Day, from 8 am to 5 pm.

ADDITIONAL DISCUSSION

Trish Thompson with Republic Parking informed the attendees that currently at 1:35am daily, when the taxi dispatch process stops, cab drivers still in the lot queue are given the option of remaining in the lot until the dispatch gate is raised, or may pay their access fee and be sent to the terminal before the gate is opened for the night. Those drivers who pay to be dispatched have been given free access the next business day; however, that practice is no longer working in light of the recent change to the cab dispatch process which only allows particular taxi vehicles to be dispatched each day. Airport staff has met with the four permitted cab operators, and a consensus was reached whereby the last cab drivers dispatched each night will no longer be allowed free access the next day. The implementation date for the change will be January 1, 2010. Notices will be posted prior to the change date.

Tim Ewals inquired about the counter spaces in the terminal. The counter spaces will be rebid, which takes several months. The next agreement is currently being drafted. The Ground Transportation information counter nor the RTD counter spaces will be included in the bid process. A pre-bid meeting may be held in December. Notifications about the process will be publicized. New tenant occupation is sought by June 1, 2010. Operators who only provide limousine services (as defined by the PUC) are generally excluded from bidding due to state rules which prohibit those operators from accepting walk-up business. The total number of counter space available for bidding is six.

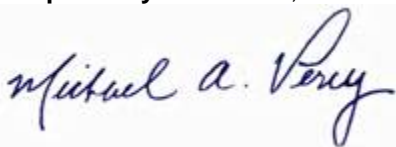
Ground Transportation sent requests to update destination forms to all Commuters, Mountain Carriers, and Bus operators. So far, destinations form updates are still pending from 40 operators.

The 2010 Advisory Board nominations were sent out and have to be received back by the Ground Transportation admin. office no later than December 1st. Terry Smith suggested the Board may want to consider allowing a representative from each taxi operator, as there are four companies. The Advisory Board members responded that they would like to keep their meetings to a manageable size, and in view of the PUC potentially permitting more taxi companies in the near future, it was suggested that two cab representatives may be sufficient. The representation suggestion will also be presented to the 2010 Board for consideration.

A question arose about the hybrid vehicle AVI system access discount. Cab companies receive their discounts in tokens based on the daily dispatch activity. AVI-billed companies receive their discount directly on their invoice. Note: the new MV-I taxi vehicle (the prototype visited the Holding Lot in September) will go into production soon. Ford Motor Company will supply the engine. For more info on the MV-I please view the attachment.

With no further discussion, the meeting adjourned at 10:56pm. The next scheduled meeting is December 9, 2009, at 10:00 am, in the Holding Lot conference room.

Respectfully submitted,



Michael A. Percy
Ground Transportation Manager